

## *Important Certificate Dates 2012*

Under The Australian College of Theology's 'Variation of Enrolment Policy', we are required to inform you of the various dates relating to your chosen subject(s).

### **Semester 1 Subjects**

Subject Name	Start Date	Administration Date	Census Date	Withdrawal Date	End Date
Old Testament Overview	13 Feb	2 Mar	31 Mar	11 May	4 Jun
Pastoral Care	17 Feb	2 Mar	31 Mar	18 May	15 Jun
Practical Pastoral Care	7 Feb	24 Feb	31 Mar	4 May	29 May
Ministry with Seniors	13 Feb	2 Mar	31 Mar	11 May	4 Jun

### **Semester 2 Subjects**

Subject Name	Start Date	Administration Date	Census Date	Withdrawal Date	End Date
New Testament Overview	27 Jul	10 Aug	31 Aug	21 Sep	16 Nov
Christian Belief	24 Jul	10 Aug	31 Aug	21 Sep	13 Nov
Pastoral Care	19 Jul	3 Aug	31 Aug	12 Oct	8 Nov
Practical Pastoral Care	20 Jul	3 Aug	31 Aug	12 Oct	9 Nov
Ministry with Seniors	17 Jul	3 Aug	31 Aug	12 Oct	6 Nov

Please see over the page for further information about these dates.

# Australian College of Theology – relating to the Variation of Enrolment Policy

*(assumes student has completed unit enrolment for ACT credit by the end of Week 2 of semester)*

Semester Week	Day	Action Date	Add/Substitute unit(s)	Withdraw from unit(s)
1	First day	Unit Start	No Variation of Enrolment Fee applies Up-front payment applies	Unit deleted from record No academic penalty Full refund of any up-front payments
2	Last day - 5pm (college local time)	Administrative Date		
3	after Administrative Date up to		Variation of Enrolment Fee applies \$10/unit) + Written agreement of unit presenter required Up-front payment applies	No academic penalty (unit graded AW) Full refund of any up-front payments
	31 Mar or 31 Aug 5pm (college local time)	Census Date		
	after Census Date up to		No unit(s) may be added or substituted after Census date	No academic penalty (unit graded W) No refund of any up-front payments*
Friday at end of second teaching week after Census date	Last day 5pm (college local time)	Withdrawal Date		
	after Withdrawal Date			
	Last day for submission of final assessment task of the unit	End Date		Academic penalty (unit graded FW) No refund of any up-front payments*

- If a student considers “special circumstances” prevailed at the time of withdrawal from the unit (i.e. subject), the student may request refunding of any up-front payment(s) made in relation to the unit.