

Important Certificate Dates 2011

Under The Australian College of Theology's 'Variation of Enrolment Policy', we are required to inform you of the various dates relating to your chosen subject(s).

Semester 1 Subjects

Subject Name	Start Date	Administration Date	Census Date	Withdrawal Date	End Date
Old Testament Overview	18 Feb	4 Mar	31 Mar	29 Apr	10 Jun
Introduction to Pastoral Care	8 Feb	25 Feb	31 Mar	13 May	7 Jun
Practical Pastoral Care	16 Feb	4 Mar	31 Mar	13 May	8 Jun
Ministry with Seniors	11 Feb	25 Feb	31 Mar	6 May	3 Jun
Understanding Grief	15 Feb	4 Mar	31 Mar	20 May	14 Jun
Children's Ministry Skills	7 Feb	25 Feb	31 Mar	13 May	6 Jun

Semester 2 Subjects

Subject Name	Start Date	Administration Date	Census Date	Withdrawal Date	End Date
Christian Belief	22 Jul	5 Aug	31 Aug	15 Sep	11 Nov
Introduction to Pastoral Care	29 Jul	12 Aug	31 Aug	23 Sep	18 Nov
Practical Pastoral Care	26 Jul	12 Aug	31 Aug	23 Sep	15 Nov
Children's Ministry Skills	28 Jul	12 Aug	31 Aug	23 Sep	17 Nov
Ministry with Seniors (city)	19 Jul	5 Aug	31 Aug	14 Oct	8 Nov
Ministry with Seniors (Nowra intensive)	16 Sep	17 Sep	7 Oct	21 Oct	14 Nov

Please see over the page for further information about these dates.

Australian College of Theology – relating to the Variation of Enrolment Policy

(assumes student has completed unit enrolment for ACT credit by the end of Week 2 of semester)

Semester Week	Day	Action Date	Add/Substitute unit(s)	Withdraw from unit(s)
1	First day	Unit Start	No Variation of Enrolment Fee applies Up-front payment applies	Unit deleted from record No academic penalty Full refund of any up-front payments
2	Last day - 5pm (college local time)	Administrative Date		
3	after Administrative Date up to		Variation of Enrolment Fee applies \$10/unit) + Written agreement of unit presenter required Up-front payment applies	No academic penalty (unit graded AW) Full refund of any up-front payments
	31 Mar or 31 Aug 5pm (college local time)	Census Date		
	after Census Date up to		No unit(s) may be added or substituted after Census date	No academic penalty (unit graded W) FEE-HELP liability* No refund of any up-front payments*
Friday at end of second teaching week after Census date	Last day 5pm (college local time)	Withdrawal Date		
	after Withdrawal Date			Academic penalty (unit graded FW) No refund of any up-front payments*
	Last day for submission of final assessment task of the unit	End Date		

- If a student considers “special circumstances” prevailed at the time of withdrawal from the unit (i.e. subject), the student may request re-crediting of their FEE-HELP balance and/or refunding of any up-front payment(s) made in relation to the unit.