

## Important Certificate Dates 2020

Under the Australian College of Theology's 'Variation of Enrolment Policy', we are required to inform you of the various dates relating to your chosen unit(s).

### Semester 1 units

Unit code	Unit name	Location	Start date	Administration date	Census date	Withdrawal date	End date
OT	Old Testament	City	20/2/20	12/3/20	31/3/20	8/5/20	26/6/20
IPC	Pastoral Care	City	13/2/20	5/3/20	31/3/20	8/5/20	26/6/20

### Semester 1&2 units

Unit code	Unit name	Location	Start date	Administration date	Census date	Withdrawal date	End date
NT	New Testament	City	21/5/20	11/6/20	19/6/20	7/8/20	30/9/20
IAPC	Practical Pastoral Care	City	14/5/20	4/6/20	19/6/20	7/8/20	30/9/20

### Semester 2 units

Unit code	Unit name	Location	Start date	Administration date	Census date	Withdrawal date	End date
CB	Christian Belief	City	13/8/20	10/9/20	25/9/20	16/10/20	27/11/20
PCMI	Pastoral Care for Those with Mental Illness	City	6/8/20	20/8/20	31/8/20	16/10/20	27/11/20
PE	Pastoral Evangelism	City	27/8/20	10/9/20	25/9/20	16/10/20	27/11/20

Please see page 2 for further information about these dates.

# Semester timeline – important Certificate dates if making changes to your enrolment

Please use this chart in conjunction with the specific dates listed for your unit/s on the previous pages.

	Start Date	Administration Date	Census Date	Withdrawal Date	End Date
<b>Withdrawing</b>	<p>If you <u>withdraw</u> from a unit here:</p> <ul style="list-style-type: none"> <li>No variation of enrolment fee applies</li> <li>Unit deleted from record</li> <li>No academic penalty</li> <li>Full refund of any up-front payments</li> </ul>	<p>If you <u>withdraw</u> from a unit here:</p> <ul style="list-style-type: none"> <li>No variation of enrolment fee applies</li> <li>No academic penalty</li> <li>Full refund of any up-front payments</li> </ul>	<p>If you <u>withdraw</u> from a unit here:</p> <ul style="list-style-type: none"> <li>No variation of enrolment fee applies</li> <li>No academic penalty (unit graded W- Withdrawn)</li> <li>No refund of any up-front payments*</li> </ul>	<p>If you <u>withdraw</u> from a unit here:</p> <ul style="list-style-type: none"> <li>No variation of enrolment fee applies</li> <li>Academic penalty (unit graded FW- Failure to Withdraw)</li> <li>No refund of any up-front payments*</li> </ul>	
	<b>Adding or Substituting</b>	<p>If you <u>add or substitute</u> a unit here:</p> <ul style="list-style-type: none"> <li>No variation of enrolment fee applies</li> <li>Up-front payment applies</li> </ul>	<p>If you <u>add or substitute</u> a unit here:</p> <ul style="list-style-type: none"> <li>Variation of enrolment fee applies (\$40 per unit in 2019) + written agreement of unit lecturer required</li> <li>Up-front payment applies</li> </ul>	<p>No units may be added or substituted after the Census Date</p>	

*\* If a student considers 'special circumstances' prevailed at the time of withdrawal from the unit, the student may request refunding of any upfront payment(s) made in relation to the unit.*