

STUDENTS' CODE OF CONDUCT

February 2020

Biblical Framework

As a Christian college, we consider the Bible the word of God which we take seriously in all areas of our lives including our interactions with staff and students at college. Response to our faith is not just the first commandment – loving the Lord your God with all your heart mind and soul – but also the second commandment – loving your neighbour as yourself (Matt 22:38). This should be at the core of all our interactions with one another at college.

Related documents include:

- Student Handbook
- ADM Code of Conduct
- MAC Disability Access and Engagement Policy
- MAC Workplace Behaviour Policy

Expectations Of Students

As a student studying at MAC you are encouraged to:

- Profess a personal Christian faith;
- Follow a lifestyle that expresses Christian and biblical values and standards;
- Be active members of a Christian church;

We require all students to:

- Treat everyone – staff and students - with respect, dignity, impartiality and courtesy;
- Treat everyone equitably irrespective of gender, race, disability, medical condition, cultural background, age;
- Respect the potentially diverse views and opinions of others including in relation to scripture;
- Avoid any behaviour that might reasonably be perceived as sexual, racial or gender-based harassment or otherwise intimidating;
- Avoid any conduct that results in hurt or damage to person or property;
- Attend classes and participate in class activities;
- Submit assessment tasks on time;
- Use assessment to evaluate your progress towards learning objectives;
- Be familiar with, and abide by, MAC's policies and procedures;
- Notify the registrar as soon as possible if difficulties arise that cause substantial absences;
- Pay all fees and charges on time.

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Appropriate Behaviour

Appropriate behaviour includes, but is not limited to:

- Respect for all staff and students;
- Honest, fair and impartial treatment of all, free from discrimination;
- Respect for each individual's confidentiality and privacy;
- Preparing for each class by undertaking and completing the required work;
- Attending all set lectures; If unable to attend for any reason to notify the college before the lecture.
- Arriving to class at the times shown on the timetable;
- Actively participating in learning activities;
- Avoiding all forms of academic misconduct;
- Following procedures for classroom behaviour as determined by their lecturer;
- Turning off all mobile phones during class times, chapel and examinations;
- Appropriate use of email, social media, student portal and Internet;
- Always ask permission before recording (audio or video) any college activities or events, including recording during classes.

Inappropriate Behaviour

Inappropriate behaviour includes, but is not limited to:

- Copying, cheating, plagiarism or collusion on assignments;
- Violence of any kind, which will not be tolerated;
- Damage or abuse of MAC property;
- Using offensive language;
- Stalking, bullying or any form of harassment;
- Smoking, use of alcohol or illegal drugs on MAC site;
- Inappropriate use of email, mobile communications and the Internet.

Any student found to be in serious breach of the MAC Code of Conduct may be asked to attend a meeting with the MAC Principal and Academic Dean.

Treatment Of Students

Students at MAC can expect:

- To be treated with courtesy and respect;
- To be treated equitably irrespective of gender, race, disability, medical condition, cultural background, age;
- To rely on the privacy of their personal information;
- To be provided with timely and accurate information as it pertains to courses, enrolment and administrative matters;
- To receive an outline for each unit of study, showing the outcomes, assessment and other requirements and expectations;
- To have reasonable access to staff;
- That the facilities and equipment used are safe and comply with WH&S guidelines.

Document Control	
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